



SOUTH AFRICAN INSTITUTION OF CIVIL ENGINEERING WESTERN CAPE BRANCH

MINUTES OF WC BRANCH ANNUAL GENERAL MEETING

DATE OF MEETING 16 NOVEMBER 2022		TIME 16h30	VENUE ATHENAEUM/ MSTeams	MEETING NUMBER AGM 2022
Meeting Chaired By		Geoff du Toit (GdT)		Minutes Recorded By
				Saaligha Gool
ITEM	TOPIC	ACTION		DATE
1	WELCOME			
1.1	GdT welcomed all members who were in attendance as well as those online.			
2	APOLOGIES			
2.1	Apologies tendered as follows: Apologies received from Byron Mawer.			
3	ANNOUNCEMENTS			
3.1	GdT noted that no additions to the agenda had been received and confirmed the agenda.			
4	ADOPTION OF MINUTES OF 2021 AGM			
4.1	There were no additions or amendments required to the 2021 AGM Minutes. The minutes of the 2021 AGM were deemed as correct and accepted. Proposed by: Saaligha Gool Seconded by: Marianne Vanderschuren			
5	CHAIRMANS REPORT:			
5.1	GdT presented his report which is attached as Appendix A. Key points have been summarised below:			
5.1.1	2022 has been a good year for the Western Cape Branch. We have managed to reinstate some momentum with a regular series of branch events, while also expanding the diversity of our reach with a number of younger members getting involved, and getting better representation from the sectors within the civil engineering industry.			
5.1.2	Highlights of the year include the hugely successful Bridge Building competition and our Year End function at Kelvin Grove. These successes would not have been possible without the hard work and effort of our committee who I wish to acknowledge.			
5.1.3	Our committee has evolved over the year. The most significant change is the loss of our secretary of the past 8-years, Veronica Coetzee. A key objective for the coming year is to keep growing our membership base and bring "new blood" onto the committee to rejuvenate it and backfill where we have lost key members.			
5.1.4	We set ourselves the target of holding 10-events over the course of the year and through the efforts of the committee have managed to exceed this target with 13 events, including hybrid meetings.			
5.1.5	CPD points for the events have been received and cumulatively the events we will have hosted would have received 1.3 CPD category 1 points. This definitely justifies membership, and our events are way more fun than those <i>other</i> service providers!			
5.1.6	The committee has representation on the WC Property Developers Forum, the UCT Advisory Board, the Master Builders association, the City of Cape Town, SAFCEC and CESA.			

5.1.7	Particular projects for next year will include: <ul style="list-style-type: none"> • Maintaining momentum with regular branch meetings on matters of relevance to the WC-Branch; • Extending the bridge building competition through a partnership with the Cape Town Science Centre whereby they will use their network to market the correspondence format of the competition to schools throughout the western cape. • Continuing to build relationships across the sector – particular with the contracting and client spaces. 		
5.2	The Chairmans report was adopted by the meeting. Proposer: Mike Shand Seconder: Peter Flower		
6	ELECTION OF BRANCH COMMITTEE 2023:		
6.1	One nomination for the committee has been received from Akshay Samker. Geoff du Toit will continue for the second and final year of his term as chairperson.		
6.2	The following members have resigned from the committee during the course of the year: <ul style="list-style-type: none"> • Daniel Reinecke • Mutondi Makhado • Emihle Ngqeme • Zindzi Tendo • Veronica Coetzee 		
6.3	Motion for accepting the committee for 2022: Proposed: Waseefah Ebrahim Seconded: Naasih Mallick		
7.	STUDENT CHAPTERS REPORTS:		
7.1	US Student Chapter: Anri Kroukamp presented the US Student Chapter Report, which was received with thanks.		
7.2	UCT Student Chapter: Zindzi Tendo presented the UCT Student Chapter Report, which was received with thanks.		
7.3	CPUT Student Chapter: There was no representation from CPUT this year		
8	HONORARY TREASURER'S REPORT		
8.1	Saaligha Gool, the branches Honorary Treasurer presented the Financial Report for 2022.		
8.2	The Financial Report was received with thanks and it was proposed that it be accepted by the meeting. See Treasurer's Report attached as Appendix B. Proposer: Steve Fanner Seconded: Geoff du Toit		
9	MOTIONS:		
9.1	No Motions were received from the branch membership in advance for the AGM.		
10	GENERAL		
10.1	Waseefa Ebrahim requested feedback from the attendees on the effectiveness of the social media for the branch. Feedback was noted and the social media strategy will be updated accordingly.		
10.2	Robbie Robertson raised frustration that the SAICE Magazine remains digital and an option for a print version has not been made available. Marianne Vanderschuren committed to raising this at council level.		
11	AGM CLOSURE		
11.1	The AGM closed at 17.30		
12	SNAPE MEMORIAL LECTURE		
12.1	Dr Kevin Wall addressed the branch with his Snape Memorial Lecture entitled "Work is more fun than fun is!"		