

St Stephen's Church, Canonbury

17 Canonbury Road, London. N1 2DF

Vestry Meeting and Annual Parochial Meeting **Sunday 24th March 2019 at 12 noon in the church**

Notice is given of the Vestry Meeting and Annual Parochial Church Meeting of St Stephen's Canonbury to be held on Sunday 24th March 2019 at 12 noon in the church. The Vestry Meeting will be followed by a shared lunch and the APCM will commence at 1.45pm. All residents of the parish and those on the electoral roll may attend and vote at the vestry meeting. All those currently on the electoral Roll are entitled to vote at the APCM. Apologies should be given to the vicar – vicar@ststephenscanonbury.org.uk - 02072267526.

Vestry Meeting

1. Apologies for absence
2. Acceptance of the minutes of the Vestry Meeting held on Sunday 22nd April 2018.
3. Election of 2 Church Wardens.
 - i) Appointment of tellers
 - ii) Presentation of candidates
 - iii) Election and declaration of results.

We will break for a shared lunch and begin the APCM at 1.45pm

Annual Parochial Church meeting

1. Opening prayer
2. Apologies for absence
3. Acceptance of the minutes of the Annual Parochial Church Meeting held on Sunday 22nd April 2018 and any matters arising.
4. Electoral roll report – Vernon and Fran Trafford
5. Report of the proceedings of the Parochial Church Council – John Woolf
6. Election of PCC members and officers
 - i) Appointment of tellers
 - ii) Appointment of Assistant Wardens
 - iii) Election of PCC members (1 for 2 years, 4 for 3 years)
 - iv) Appointment of Electoral Roll Officer
 - v) Appointment of sidespersons and vergers.
 - vi) Declaration of the results of any elections.
7. Annual accounts and financial report for 2018 – Ralph Dunham
8. Appointment of Independent Examiner for 2019.
9. Safeguarding report
10. Receipt of written reports of church activities in 2018
11. Report of the proceedings of the Deanery Synod – David Ainger and Fola Faleti
12. Report of the fabric, goods and ornaments of the church and signing of Terrier, Inventory and Log Book – Suzanne Roberts and Janice Emslie
13. Mission Action Plan revision – John Beauchamp
14. Vicars remarks
15. Open Forum
A chance for all church members to raise issues of concern and ask questions.
16. Closing prayers

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Vestry Meeting and Annual Parochial Meeting 2018 **Sunday 22nd April 2018 at 12 noon in the church**

Vestry Meeting

4. Apologies for absence:

John Woolf, Rachel Woolf, Jane Thurlow, Ralph Dunham, Mary Allen, Ola Ilumeka, Stephen Spencer, Stephen Thean, Basil Woodd-Walker, Suzanne Roberts, Kate Durkin

2. Acceptance of the minutes of the Vestry Meeting held on Sunday 23rd April 2017.

Proposed: David Ainger, Seconded: John Lowe. Passed unanimously.

3. Election of 2 Church Wardens.

iv) Appointment of tellers proved unnecessary

v) Presentation of candidates:

Suzanne Roberts – Proposed: Raymond Bacchus, Seconded: Timothy Muller

Janice Emslie – Proposed: Fran Trafford, Seconded: Rufin Batota Mpeho.

vi) No other nominations. Suzanne Roberts and Janice Emslie were unanimously elected.

Suzanne and Janice were thanked for their service last year and for their willingness to stand again.

Meeting ended and the assembled company was invited to move to the halls for lunch.

Annual Parochial Church meeting

In attendance: John Beauchamp, Margaret Evans, Fola Faleti, Marian Coleiro, Mary Thomas, David Ainger, Elizabeth Ainger, Carol Mellor, Len Chalkley, Sarah Charles, Bo Sheppard, Will Smart, Katie Melville, Janice Emslie, Natalie Beauchamp, David Coffey, Iain Carson, Sarah Strang, Lizzie Evans, Daniel Gleadall, John Wilson, Simone Wilson, Katy Evans, James Eddo, Fran Trafford, Vernon Trafford, John Lowe, Timothy Muller.

17. Opening prayer

18. Apologies for absence: see apologies for Vestry meeting above. Also apologies received from Dave Titmus, Lois Gallagher, Julianne Coffey, Christian Dennys-McClure, Sandy Dennys-McClure

19. Acceptance of the minutes of the Annual Parochial Church Meeting held on Sunday 23rd April 2017
No corrections to minutes or matters arising.

Proposed: John Lowe, Seconded: Carol Mellor, unanimously accepted.

20. Electoral roll report given by Vernon Trafford.

At the end of 2017 there were 138 names on the roll.

This year 5 applicants have been added and 18 names have been removed. The current total is 125.

In the forthcoming year, in accordance with Diocesan guidelines, everyone on the roll will have to re-register. A simple system for re-registering will be used.

Vernon and Fran were thanked with a round of applause.

21. Report of the proceedings of the Parochial Church Council.

The Vicar thanked the PCC Secretary John Woolf for all he has done for us over the past year.

On behalf of John Woolf the Vicar referred the meeting to the statutory report at the beginning of the full annual report. In summary:

The PCC met 9 times during 2017 and spent a day away.

Agenda items have included:

5-year strategic plans for Manna and Urban Hope

Building issues: relocation of church office; installation of sound and video system;

rebuilding of Church steps; Quinquennial Inspection and schedule of work; renewal of hot water and heating control systems; Church storage cupboards; other repairs and building issues.

Formation of an 'Environmental Responsibility Group'

Preschool childrens work project

Forming an elders group

Pastoral care strategy

Mission Action Plan review

Adopting a safeguarding action plan

Financial reports and annual accounts.

Thanks were expressed to all PCC members and officers.

6. Election of PCC members and officers

- vii) Appointment of tellers was unnecessary because same number of candidates as PCC places.
- viii) Appointment of Assistant Wardens – it was explained we are now changing from electing AWs to recruiting wardens' assistants to assist Janice with Sunday morning duties. The formal approval of the Annual meeting is not needed.

The wardens' assistants will be:

Rufin Batota Mpeho, Stephen Spencer, John Creyke, Fran and Vernon Trafford, Mary Thomas. This was warmly received by the meeting. Suzanne Roberts will attend the evening services.

- iii) Election of PCC members (1 for 1 year, 1 for 2 years, 4 for 3 years)

Those coming to end of their terms this year:

Lizzie Evans, Sarah Strang, Len Chalkley, Elizabeth Ainger.

Those who have resigned before the end of their term: Anne Cartwright, Basil Woodd-Walker.

All were thanked for their time on PCC.

Vacancies: 4 for 3 years, 1 for 2 years, 1 for 1 year.

Candidates for 3 years:

Mary Thomas - Proposed: Janice Emslie, Seconded: Suzanne Roberts

Katy Evans - Proposed: John Woolf, Seconded: Katie Melville

Sarah Strang - Proposed: Janice Emslie, Seconded: Mary Allen.

Len Chalkley - Proposed: Natalie Beauchamp, Seconded: James Eddo.

Candidates for 2 years:

William Smart - Proposed: Natalie Beauchamp, Seconded: Suzanne Roberts

Candidate for 1 year:

Elizabeth Ainger - Proposed: James Basil Woodd-Walker, Seconded: Janice Emslie

The meeting unanimously approved their election to PCC.

The PCC will be invited to co-opt Lizzie Evans onto the PCC to advise on Communications and Design.

- iv) Appointment of Electoral Roll Officer

Vernon Trafford, to be partnered by Fran Trafford - Proposed: Lizzie Evans, Seconded: Bo Sheppard.

Unanimously agreed.

- iv) Appointment of sidespersons and vergers:

Bo Sheppard, Vernon Trafford, Fran Trafford, James Eddo, Stephen Spencer, Stephen Thein, Mary Thomas, Marian Coleiro, Jide Fadiora, Bodunrin Fadiora, Luke Robertshaw.

Sidespersons - Proposed: Katie Melville, Seconded: Bo Sheppard, unanimously agreed.

7. Annual accounts and financial report for 2017 by David Coffey on behalf of Treasurer Ralph Dunham.

The Independent Examiner has raised questions which must be resolved before the draft final statement is signed off. The following statement is the most up to date account of the figures but is not the final version.

The total income for the year 2017 was £500,528. This income was made up of the restricted funds of £303,752, £59,945 of donations and grants to support the work of the Manna and Manna Welfare, £136,943 to support the work of Urban Hope and £26,750 for Concrete. Other donations and grants were for specific projects and improvements within the church. Unrestricted funds incoming amounted to £196,776, principally from church giving and fees earned from property and church activities.

Expenditure for the year 2017 amounted to £505,147. Spending was £320,054 of restricted funds (a deficit against income of £16,302) and £185,093 of unrestricted funds (a surplus of £11,863).

The financial position at year end was £301,462, made up of £184,834 restricted funds and £116,628 unrestricted funds.

Budgets have been approved by PCC for the church, Manna and Urban Hope. The Manna will have to raise considerable funds to meet target. Grants to Manna and Urban Hope have been reduced to £6,000 this year.

2017 saw the retirement of John Tasker as Treasurer and John Wilson as a member of the finance team. David thanked them for their long service, as well as thanking the other members of the finance team, Rose Mwesigwa and Katie Melville for their support.

David asked the annual meeting to defer approval of examined accounts to the PCC at their meeting on 14th May – This was passed unanimously. There were no questions. The Vicar thanked all involved for their work.

8. Appointment of Independent Examiner for 2018.

Jonathan Orchard to be appointed again with our thanks for giving his services free of charge for several years.

Proposed: David Coffey, Seconded: Timothy Muller.

Vicar recorded St Stephen's grateful thanks for this pro-bono he does on our behalf

9. Safeguarding report. The Vicar led thanks to Suzanne Roberts for her conscientious work as our safeguarding officer. We believe we are compliant with the diocesan standards. The meeting was referred to the Safeguarding report in the written annual reports of church activities.

10. Report of the proceedings of the Parochial Church Council: Already done.

11. Receipt of written reports of church activities in 2017

General comments and points.

Comments on the summary report published this year. Vicar John Beauchamp noted that

- (i) Concrete has moved to The Salmon Centre (the largest youth work project in the country) which is **now employing James Fawcett**.
- (ii) The Coffee Shop is now closed after 20 years of faithful work amongst people living around the Almorah Community Centre. Vote of thanks proposed Bo Shepperd and seconded Sarah Strang was greeted with round of applause. The meeting thanks the Coffee Shop Team for their long service
- (iii) Referring to the Manna report raising the issue of rough sleeping, which has officially increased threefold, the meeting agreed that the numbers are indeed much higher. In discussion the view emerged that we should raise our voices on this issue.

Reports proposed and seconded as written reports on church activities. Accepted unanimously.

12. Report of the proceedings of the Deanery Synod – both full and summary reports.

David Ainger pointed out that D.A. in the full report is Reverend David Allen.

Islington deanery synod has been instrumental in pushing for a debate at General Synod about disinvestment in fossil fuel companies. This has met obstacles but the synod continues to pursue this. John Wilson informed meeting that the same motion has since been passed by Oxford Deanery Synod.

Fola Faleti and David Ainger were thanked for continuing as Deanery Synod reps.

13. Report from Suzanne Roberts of the fabric, goods and ornaments of the church and signing of Terrier, Inventory and Log Book.

Goods and ornaments in place as they should be. Digital photographs of silver and other valuables will be taken for insurance purposes.

14. Mission Action Plan revision

In order for a Mission Action Plan to remain a living document it needs constant revision.

This revision maintains our core values:

Diversity and inclusion

Theological and liturgical breadth

Practically demonstrated love

Risk taking and an openness to new ideas

Commitment to learning and growing as followers of Jesus

Engagement with the local community

Speaking out for justice

Working in partnership with churches and other local organisations

Modelling and encouraging environmental responsibility

The MAP from 2016 identified 5 broad areas to focus on:

Church Family and Social life.

Social and community engagement and involvement.

Working with children and young people.

Spiritual development and nurture.

Church buildings.

What have we achieved from the 2015 MAP?

A programme of social events and a growing concert programme

Made plans for a church weekend in October 2018

Explored the principles of mapping

Established an Environmental Responsibility Group; marked 'Creationtide'

Recruited a preschool childrens worker and begun this project

Started 'Messy Church' and an early years Sunday ministry

Run several 'What's God got to do with it' series'

Relocated the church office

Installed a new sound and video system

Completed the Quinquennial Inspection

Alongside this we've seen Canonbury Responds really grow and start to take on a shape and character of its own so making St Stephen's a hub of community engagement and debate about major issues.

The MAP sets a direction of travel. What develops and what we encounter as we head out in this direction may not be exactly what we expect.

Highlighting a few priority goals for this year:

1. Put in place a new pastoral care strategy to ensure we offer the best care to each other and the wider parish.
2. Do a mapping exercise on the parish and the church community.
3. Continue to support Lois as preschool children's worker and at the same time work hard to resource our Sunday School as we lose key team members and to support new staff at Urban Hope.
4. Establish a network of small groups across the church.
5. Achieve a number of building targets. (To be discussed later in this meeting.)
6. Form a Communications group and do all our communication better.

Comments were invited.

Elizabeth Ainger asked for more attention to be drawn in church to the missionaries we support .

Proposed: Sarah Strang, Seconded: Carol Mellor that we accept this as our current MAP.

Passed unanimously.

15. Vicars remarks

John Beauchamp expressed his thanks to all, saying that our core activity is to be a worshipping and learning community and we are all involved in supporting and being part of this.

Our prayer and worship is the fuel that gives the energy for all that we do. Without each person being part of the worship of St Stephen's, we would be all the poorer and weaker.

As the MAP indicates, we want our mission and ministry to be an evolving and changing thing. If we are to continue to be relevant we cannot be standing still.

There are lots of highlights from the past year.

Amongst them:

Lois taking up the preschool children worker role.

The establishing of the Elders group.

We've done a lot to improve the building. We have moved the church office, installed the new sound system, mended the roof, got the heating working more reliably and ensured there is adequate hot water.

But there are lots of challenges and opportunities ahead.

A number of possibilities for our building have come together which we hope will be achieved this year.

The faculty for the steps is about to be sent off and we hope to start rebuilding the steps in July.

Quinquennial repairs, should be completed this year.

New cupboards in the Church are due to be built in May or June.

Thanks to the Richard Cloudesley sustainable churches initiative we anticipate having LED lighting throughout the building, a solar panel array on the south roof saving us money and CO2 emissions and we hope to have new roof insulation, draft proofing and lagging. We will be applying to the Islington Community Energy Fund for an additional grant. All this will cut the carbon footprint of our building from 29 tonnes of CO2 a year to around 15 tonnes. This will save about £1,500 per year.

There will be a new fire alarm and new fire safety provision for church and maisonette..

None of this would be achievable without the support of the Richard Cloudesley Charity. St Stephen's registers its enormous thanks to The Richard Cloudesley Charity for £200,000 of grants over 2 years.

We face changes and challenges in some of our core ministries.

Urban Hope faces staff changes and an inevitable process of reimagining.

Sunday School will need new team members to work with our childrens groups. We need funding for all we do and there are particular challenges facing Manna and Urban Hope to find funding into the future.

There is the big challenge of becoming Compliant with the new General Data Protection Regulations.

This is going to mean us handling all your personal data in new ways and getting specific permission, from you individually, for us to hold your names, addresses, phone numbers, emails etc.

So over the next few weeks you will all need to complete a consent form to allow us to keep your information.

And we will be letting you know how we will store and process it.

But the big challenge to us as a church is to put sharing the Good News of Jesus Christ at the centre of all that we do. It is easy to do so much stuff that we lose sight of why we are doing it.

We need to renew our commitment to make disciples and to be ready to give a reason for the hope that is in us.

To work to see hearts won for Christ and lives changed as people encounter his risen presence.

16. Open Forum and the chance for all church members to raise issues of concern and ask questions.
- (i) Sarah Strang suggested a vote of thanks to Alex Elliot for continuing her effective work for Urban Hope from another time zone.
 - (ii) We also registered thanks to Rachel Lindley for her work in creating a programme of excellent music.
 - (iii) Teas and coffees - Janice highlighted importance and value of as many people as possible volunteering.
 - (iv) There are opportunities for UH volunteers to be trained as mentors for young people.
 - (v) Liz Ainger encouraged the experiments with different layouts of furniture at First Sunday.
 - (vi) Janice raised the importance of a rota for PA system so Len doesn't always have to do it.
 - (vii) John and Natalie Beauchamp were thanked for all their hard work looking after St Stephen's.

17. Closing prayers