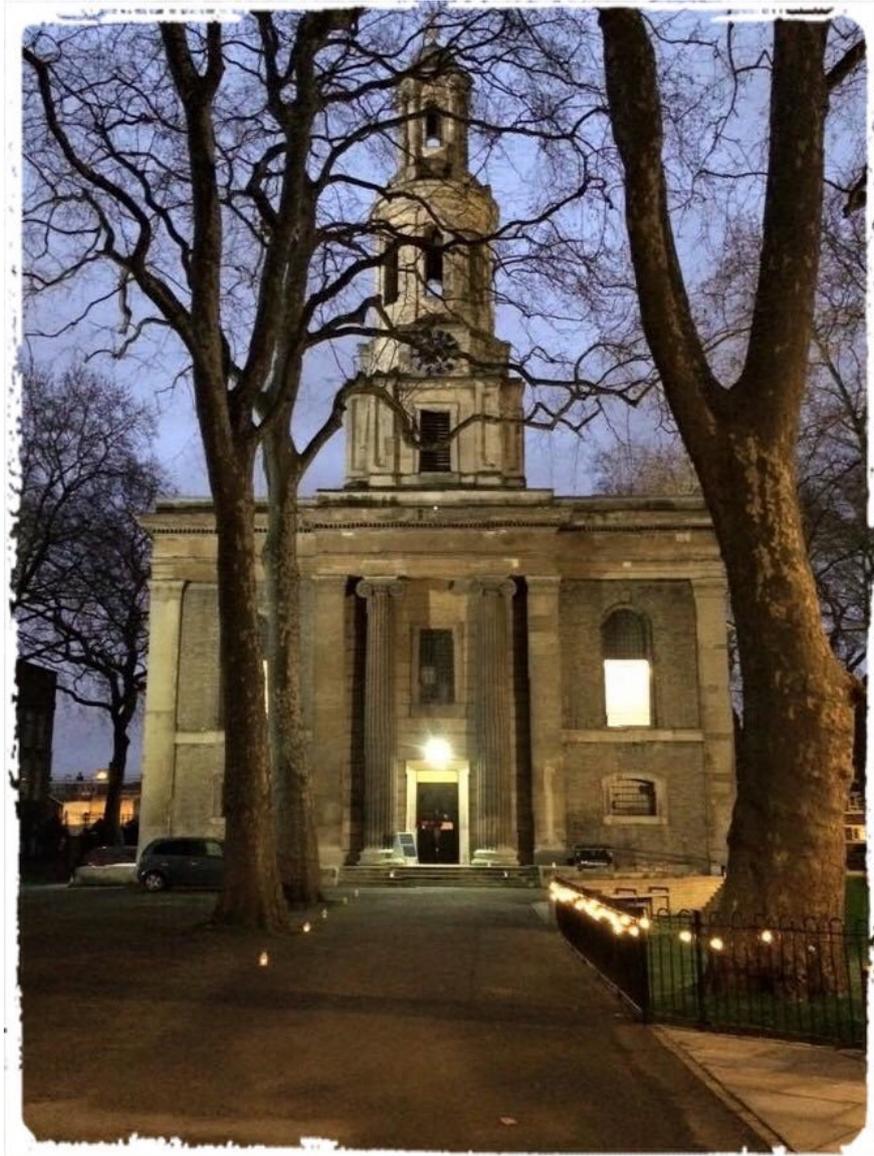


st john's hoxton

a beacon of hope for Hoxton



2015 Annual Report
with Financial Statements

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Introduction & Administrative Information

This Annual Report is made by the Parochial Church Council (PCC) of the Ecclesiastical Parish of St John the Baptist with Christ Church Hoxton (St John's Hoxton). It sets out the governance structure of the church, lists council members and administrative officers, and reports on the activities of the reporting year. It also presents statutory financial statements and notes. We have pleasure in presenting this information to the wider public.

Structure, Governance & Management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. Since 9th December 2009 the PCC has been registered with the Charity Commission as "The Parochial Church Council of the Ecclesiastical Parish of St John the Baptist with Christ Church Hoxton (Diocese of London)" and has the charity registration number 1133109.

The method of appointment of PCC members is set out in the Church Representation Rules. All regular attendees at St. John's are encouraged to register on the electoral roll and are able to vote and to stand for election to the PCC.

In accordance with the PCC (Powers) Measure 1956, St John's PCC has the responsibility of co-operating with the incumbent, Revd Graham Hunter, in promoting in the ecclesiastical parish the whole mission of the Church - evangelistic, pastoral, social and ecumenical. It undertakes religious activities for the benefit of the general public by making grants to organisations, by providing service, and by providing buildings, facilities and open space. It also has maintenance responsibilities for the church premises of St John's which are registered as a Grade II* listed building.

Related Trust & Companies

The **St John's Hoxton Management Company Ltd** was established in October 2009 as a wholly owned trading subsidiary of the PCC of St John's Hoxton. It was formed to manage the car parking operations of the church. It is registered with Companies' House (07039922). The company directors are appointed by, and report to, the PCC. The company directors for the duration of 2015 were: Revd Graham Hunter, Mr Ian Shepard and Ms Tanya Whitfield. The PCC has no other related trusts or companies.

Administrative Details

Principal Office

St John's Church, Pitfield St,
London, N1 6NP

Bankers

NatWest Plc, Islington Angel Branch,
2/3 Upper St, Islington,
London, N1 0QF

Independent Examiner

Roderick Hayward
15 Ernle Rd, Wimbledon Common,
London, SW20 0HH

Insurer

Ecclesiastical Insurance Ltd

Solicitors

Winkworth Sherwood LLP
Minerva House, 5 Montague Close,
London, SE1 9BB

Ecclesiastical Information

St John's is in the *Hackney Deanery*
in the *Stepney Episcopal Area*
of the *Diocese of London*.
Diocesan Code: 05-26

Council Members 2015

Ex Officio Members

Incumbent

Revd Graham Hunter

Churchwardens

Peter Chareka

Bridget Okolo

Deanery Synod Representatives

Len Dye

Rob Adediran

Licensed Lay Minister

Carmeta Duberry

Elected Members

(To 19th April)

Nathaniel Addo

Morag Correa

Rosemary Hammond

Yele Olowe

Monica Osei-Bonsu

Anita Masih

Jarre Olajide

Shannon Counsel

Cerys Brunsdon

(From 19th April)

Cerys Brunsdon

Morag Correa

Shannon Counsel

Maria Demetriou

Eche Egbuonu

Anita Masih

Jarre Olajide

Bosede Owa

Ian Shepard

Officers / Roles

Electoral Roll

Morag Correa

Children's Advocate

Morag Correa

Secretary

Anita Masih

Treasurer

Cerys Brunsdon

Lay Vice-Chair

Rob Adediran

The PCC met 6 times during 2015, including a Vision & Strategy Day with staff in July 2015.

Council Members' Report

Vision Statement

'to be a beacon of hope for Hoxton'.

Mission Statement

*“To worship God with joy,
making Spirit-filled disciples of Christ;
to share the good news of Jesus
with all the people of Hoxton;
and to play our part in the transformation
of the local neighbourhood”*

Mission Statement Summary

**Worship God // Make Disciples
Share Jesus // Transform Hoxton**

Strategic Parameters

1. to be a **diverse** church;
2. to adopt **distinct** mission programmes;
3. to build a **dedicated** team of staff and volunteers;
4. to **develop** our buildings to be needs-oriented; and
5. to **deploy** leaders and planters to start new congregations and expressions of church.

Key Values

Welcome; Hospitality; Excellence; Joy; and Hope.

In September 2013, the PCC launched a three-year Mission Action Plan to outline the specific objectives towards which we will apply our financial and human resources. More details of the year's activities and results are outlined below in the general report.

Electoral Roll Report

The electoral roll was revised during March 2016. 17 members came off the roll due to relocation and other reasons, and 14 new members were added. The total roll stands at 110.

Morag Correa & Maria Demetriou, Electoral Roll Officers

Deanery Synod Report

Deanery Synod was renamed 'Anglicans in Hackney' during 2015 for promotional purposes. The intention is to attract a wider gathering of church members across the Hackney Deanery to gather together and consider mission and ministry in our deanery. 'Anglicans in Hackney' meetings are open to all the congregation members of our Church of England parishes, and as such we promote the meetings through our church notices and noticesheet. The constitutional purposes and business of the Deanery Synod are discharged before the wider 'Anglicans in Hackney' meeting. The Synod met four times during 2015 – in February to discuss church growth with Bishop Adrian and Andy Walton; in April to discuss children's ministry in the Diocese and deanery; in July to discuss parish communications and also the Diocesan 'Ambassadors' initiative; and finally in November to consider a presentation from Revd John Seymour (school chaplain at Twyford CE Secondary School) on living fruitfully amongst diversity.

Rob Adediran & Len Dye, Deanery Synod Representatives

Vicar's Introduction

It's hard to know where to begin in introducing this general report on the life of St John's Church during 2015: it was an eventful year to say the least! I think I must start by thanking everyone in our church family and wider community for their incredible support during my (fairly serious) illness in March. After preaching on the subject of 'Satisfying Sex' (!! at the evening service on Sunday 1st March, I went home feeling exhausted and achy. Within an hours I had developed a raging fever that lasted for over 12 days. I had contracted influenza, and then developed pneumonia – resulting in my hospitalisation for three days. It was a pretty hairy experience, and I was conscious of the prayers of everyone or my healing and recovery. I was immensely grateful for the practical support members showed to Sara and the kids while I was at my most unwell, and then for the continued support as I recovered – meals were delivered daily. Thank you all! Of course, the most encouraging result was the way in which members of the church stepped up to lead and preach at services, and to ensure mission and ministry continued. It was an encouragement to know that we are one body with many members – and that others were so willing to 'step up' in my absence.

Two other things must be highlighted: First, the amazing privilege of seeing so many people come to faith in Jesus Christ for the first time last year. Seeing people of all ages coming to know God's love for them through Jesus – and being able to celebrate that in baptism, confirmation, commissioning as ambassadors and many other ways truly is the best part of my work! Secondly, the wonderful triumph of seeing the playground redevelopment finally completed. It struck me halfway through the year that the first major piece of fundraising work and building redevelopment was not for a project inside the building where only church members might benefit – but rather for a project that enhances and blesses the whole neighbourhood. I hadn't considered it before, but I think this perfectly expresses the heart of our congregation – to be a beacon of hope for Hoxton.

Revd Graham Hunter, Vicar

Worship & Services

The principal weekly worship service of our church remains the 10.30am Sunday morning service. We continue to follow a pattern of celebrating a weekly Eucharist in the context of lively musical worship and engaging biblical preaching. The first Sunday of each month is set aside for All-Age Worship, and provides an opportunity for younger members of our church family to be involved in leadership. At the start of the year, the church was feeling particularly full, and we felt as though there was little scope to add further worshippers to the morning congregation due to lack of space. This was eased by the establishment of 'sanctuary' on Sunday evenings, but lack of space at our Sunday morning service continues to be an issue for consideration. At the October count (and in fact representative across the year) the Usual Sunday Attendance on Sunday mornings was 139 (95 adults and 44 children).

On Sunday 25th January we took the significant step of planting a new congregation (termed a New Worshipping Community in the Diocese of London) meeting on Sunday evenings. A significant amount of prayer and planning went into this new congregation, and it was decided to identify the congregation and the service by the name 'sanctuary'. Around 30 members of the morning congregation expressed their intention to be part of this new congregation, but around 20 actually were able to commit to being part of 'sanctuary'. We attracted some new members through the course of the year, but also lost some members through normal attrition (job change, house move etc). A significant feature of the congregation plant was that a high number of key leaders in the church left the morning service to help establish the evening congregation. This was a loss felt keenly by the morning congregation. By the middle of 2016, it was evident that we needed some additional dedicated leadership to help develop sanctuary, and with financial assistance from the Diocese of London and the Urban Action Trust, we were able to make an appointment of an Assistant Minister, Jonathan Tyrrell (Jono), to help our Vicar in the leadership of the church but with special responsibility for the evening congregation. Jono started work in November 2016, and has focused on developing the vision and communications for the congregation.

The illness of our Vicar in March helped to boost the development of a wider preaching team in the church. Several members of the staff team (Ruth Cant, Steve Counsel, Julian Powell, Jono Tyrrell) regularly preach both in the context of All-Age Worship and also other services. We have also had members of our wider church preaching – including Carmeta Duberry, Andrew Large, Angela Large and Bosede Owa. We've been grateful to visiting clergy who have preached and presided at Sunday services: Rt Revd Adrian Newman and Revd Andrew Jones. We have followed several short preaching series including an overview of Ezra, Nehemiah and Esther; a lent sermon series on Malachi; a sermons series on 'Ambassadors: Taking Jesus To Work' which included interviews with church members and culminated in an 'Ambassadors' commissioning service; and a 10-week sermon series in the autumn looking at the Fruit of the Spirit.

Musical worship continues to be a central feature of our Sunday services, and we have had a team of musicians and AV technicians ably led by Steve Counsel our Worship Pastor. We had two visiting guest worship leaders during the first half of the year: Andy Piercy came to lead worship and be interviewed; and Canadian songwriter Brian Doerkson and his band 'The Shiyr Poets' came to lead a service of sung psalms en route to a European tour. Both visits were very warmly received and congregation members spoke of being profoundly spiritually moved in worship.

In the autumn we complemented our Sunday worship services with a new weekly lunchtime service led by staff members on Tuesdays. The format is very simple, with some worship songs, a bible reading, short reflection and prayer. The service lasts for 30 minutes precisely, and was principally arranged to enable the staff team to worship together and take turns in leading and speaking. However, we have found that in addition to a few regular congregation members who are free in the day, we are also joined by some of the people who work in offices in the church building along with other local office workers.

Particular highlights in the church year always include Christmas and Easter, and 2015 was no exception. Our Easter Sunday celebration included baptisms, and had over 240 adults and children attending worship. It was wonderful to see 80+ people in the gallery for the service. Our Christmas Carol Service was different to previous years, with a 'show band' leading carols and performances from the primary school choir and a scratch choir. Special videos were made, including 'vox pops' in the local community. We had an amazing number of people contributing time and energy to make it a wonderful service. Attendance was similar to Easter, with around 250 people attending.

Fellowship & Pastoral Care

Connect Groups continue to be central to our strategy for pastoral care. Connect Groups aim to enable people to connect with one another and to connect to God. They tend to meet weekly during school term-time, and usually have either a specific focus or they use published course materials to guide them. Connect Groups during 2015 included:

- Tuesdays: Evening Prayer led by Len Dye and Carmeta Duberry
- Wednesdays: Primary School Prayer led by Ruth Cant and Revd Graham Hunter; an evening group led by Andrew & Angela Large; an evening group led by Rob & Rosie Adediran
- Sundays: a bible study group led by Carmeta Duberry

Additional 121 pastoral care is given by various members of the staff ministry team – Worship Pastor, Children's Minister and Youth Minister – but especially by the Vicar and the Licensed Lay Minister, Carmeta Duberry. Congregation members are invited to make appointments to meet with the Vicar for 121 pastoral support, but we also aim to be responsive to particular circumstances and needs of individuals. The autumn of 2015 was notable for the intense pastoral support needed by members of our congregation: 2 young men suffered mental health breakdowns requiring secure hospitalisation; one member of our congregation had her teenage grandson murdered in September. The whole community rallied round to offer care and support.

One significant event each year for enabling deeper relationship in the church is our annual church holiday 'Focus'. 17 members of the church attended the holiday, and were supported by generous donations to the bursary fund. A week of camping on the south coast was always sure to deepen relationships, but the adverse storm conditions on the first night ensured that our fellowship was developed through triumph over adversity!

From April onwards we made a concerted effort to develop as a relational church – ensuring that people had opportunities for fun and friendship to flourish. One aspect of this was an increased number of occasions to eat and party together. A 20s and 30s BBQ was held one Sunday evening in June, and followed by a wider Church BBQ in July. Both were really well attended, and led to a further Church 'Light Party' on Saturday 31st October. The pews were moved, the BBQ set-up outside, and over 100 members of the church came to eat, drink and dance together over the course of the evening.

Mission & Outreach

Our Summer Fair has become one of the first events diarised on the annual planner. Over 500 local people attended the day, and we were grateful to all the local businesses, charities and volunteers who contributed to making the day such a success. In particular, the running of the St John's Café and various stalls to raise funds for the playground redevelopment were a great innovation.

Our partnership with the Streetlevel Trust was renewed during 2015. Three members of St John's have been appointed as new trustees (Revd Graham Hunter, Andrew Large, Ian Nelthorpe) and a partnership between Streetlevel and Scripture Union is providing some financial resources for the vital youth outreach work. In September, a Streetlevel open youth club began on Tuesday evenings, and quickly grew to have around 18-20 young people attending every week.

A total of four Alpha Courses were run during 2015, with over 40 participants across them all. At the start of the year, a Wednesday evening course was run at the Vicarage, resulting in four people being baptised at Easter. In the autumn, both daytime and evening courses were run on Wednesday in the church, and a youth alpha course was run on Friday evenings. Again, several people were baptised and / or confirmed at All Saints as a result – including several teenagers.

The church entered a traded services agreement with our attached primary school at the start of the year. This has provided for Ruth Cant, our Children's Minister, to work one day per week as School Chaplain. She is able to interact with a great number of children through lunchtime and after-school clubs, as well as having some input into the teaching of RE and some mentoring work. Under the auspices of the role, she has also organised several Parent Coffee Mornings and run two Parenting Courses during the year. She continues to lead weekly assemblies, and to lead and preach at monthly school services in the church.

Our work with Hackney Citizens continued to grow through the year. A particular highlight was the presence on stage in leadership and speaking roles for three members of our congregation at the General Election Assembly held at Westminster Central Hall. Over 2,000 people attended the assembly at which party leaders or their representatives for the General Election were addressed and challenged by Citizens UK. In the summer, we hosted two 'Jellicoe Interns' for one month, and they became involved in some local organising work with parents at the school, as well as organising some relational activities for the congregation. Our Vicar was invited to join the London Leadership Group of London Citizens, and has been deeply involved in the planning of the Assembly for the London Mayoral Elections to be held in 2016.

Compassionate responses to the needs of our neighbourhood and wider area continue to be offered through our involvement with the Hackney Foodbank and the Hackney Winter Night Shelter. We have one member of our church employed by the Hackney Foodbank, and two further members co-ordinating the Hoxton Distribution Centre every Monday. We ran a Sunday Shelter Café during the first three months of 2015 for the Hackney Winter Night Shelter. A number of members of the church volunteered to open up the space in the crypt and to serve soup, toasties, tea and coffee, as well as providing films, books board games, newspapers and conversation!

Our work in Missional Communities has developed through the year, and in particular we have been involved in hosting Tech City Christians – a group of Christians who aim to engage with and support Christians working in the tech sector around our neighbourhood. A highlight of this work was the opportunity to host a major tech conference – a ‘hackathon’ – in September. This even was reported in national press and business magazines, and had over 500 delegates spending 36 hours in and around the church – even camping in the church grounds. There were several reports from delegates of having their perception of the church significantly challenged by spending time here. We are pleased to be hosting the event again in 2016.

We continued to respond compassionately and generously to pressing situations of need, and held special collections for Leprosy Mission; the Nepal earthquake relief efforts; and the Syrian refugee crisis amongst others.

Discipleship & Spiritual Growth

Connect Groups continued to run through the year and provided the principal place (apart from Sunday services) for people to grow as followers of Jesus. Lent groups were run before Easter, using resources from the Centre for Theology & Community to explore how our faith can make a difference in our local communities.

In the autumn term, we ran a ‘School of Theology’ course using DVD and study resources from St Mellitus College. The course was a response to a request from three members for some further theological training, but in the event, we were astounded to find 13 members attending fortnightly for DVD lectures and discussions at the Vicarage.

26 members of the church were baptised across three services during 2015, a further 10 were confirmed by the Bishop of Stepney. Baptism & Confirmation services are profoundly joyful – and a tangible demonstration of the grace of God at work in our midst. The processes of preparing candidates is also fantastic for teaching on the life of the church, core Christian beliefs and the new way of life they are undertaking.

Children’s Ministry has continued to flourish throughout 2015. Ruth Cant has continued to lead a team of volunteers to deliver a fantastic programme of children’s groups on a Sunday, as well as to provide family fun days, Easter and half-term holiday clubs and much more. She has also continued a fruitful partnership with the Ministry of Stories in providing an after-school creative writing club for 7-11s. Some of the children in the club were even filmed and featured in the BBC National Lottery show to highlight the good work of Ministry of Stories. Another project resulted in children having stories professionally illustrated and published with copies deposited in the local library.

'Friday Fun', the preschool parent and toddler group, was a struggle in the first half of the year, and in the end we decided to cease running the group due to low attendance. Ruth undertook some research work with other local groups and parents, and decided to relaunch the group on a different day with a slightly different emphasis. 'Tuesday Tots' will commence in January 2016. In addition to her work with the local school, Ruth has led and preached at All-Age Worship services, and undertaken her role as Church Safeguarding Officer diligently.

Youth Ministry developed dramatically during 2015. The year began with Julian Powell joining the team as a sessional worker to support the Tuesday night boys and girls youth groups. In April, Julian was employed part-time by the church to develop this work further, and to add on additional sessions on Fridays and Sundays. The partnership with Streetlevel, and generous finding from the Haberdashers' Company enabled us to employ him full-time from September. The youth ministry with around 50 teenagers now on the registers for the various different groups that run. A team of volunteer leaders had developed around Julian to support this ministry.

Office & Administration

Central administration has remained stable through the year, with no dramatic changes. As the team has grown we have purchased additional desks and equipment to resources the team, and have rearranged the main office space. Our Vicar has relocated his principal office space to the Vicarage to make space for more staff.

A new photocopier was purchased outright in the summer, to replace the previous machine that had been leased for five years under very bad terms. We're relieved to have better equipment at a much lower cost. We also upgraded our internet and phone system to provide high-speed internet and VOIP telephony.

The other major change in office and administration was the introduction of a staff pension scheme from 1st January 2015. All staff are now automatically enrolled on the pension scheme which is run by the Church of England Pension Board.

We reached a significant breakthrough in relation to staff accommodation towards the very end of the year when Dolphin Living agreed to allocate two 2-bedroom flats on the New Era Estate in Hoxton to the PCC under Licence Agreements. This means that we have indefinite use of these flats for staff accommodation at a greatly reduced rent. Our Youth Minister (and his wife) and our Assistant Minister have taken occupation of the two flats, and are paying all of the rent and other costs, but at a rate substantially below local market rates. This is a major benefit for the years ahead in terms of being able to attract and retain gifted staff to work in our church and neighbourhood.

Training and development remains a high priority, and we have continued to seek opportunities for our leaders to grow in their character and to develop in their skills. Our Vicar completed the Diocesan Riverside Leadership Programme, and also participated in a 'Community Organising for Congregational Development' learning community run by the Centre for Theology & Community over 12 months.

Building & Premises

A number of improvements and repairs to the building were carried out in 2015. The most significant was the completion and opening of the new playground in December. After several years of planning and fundraising, it was a significant milestone to finally complete this project. We were immensely grateful to all the people who worked tirelessly on the project, and in particular the team from Greatford Garden Services who did the actual construction work. The opening was accompanied by mulled wine, mince pies and carol singing round the Christmas tree. We look forward to seeing the playground used by many people in the community over the years ahead.

We were successful in an application to the Listed Places of Worship Roof Repair Fund, which has enabled us to resurface the flat roof of the church in its entirety. With the works completed the previous year on the rainwater drainage goods, we should be in much better condition for avoiding water penetration that has for so long accompanied rainstorms! In the final piece of repair work from the water damage to the chapel in 2014, the chapel and south-east entrance area was re-carpeted and redecorated.

Two church work days were held during the year, and we're always encouraged by the number of members of the church attend and work hard for several hours to clean, sort and tidy the church. One significant piece of work in the spring was the emptying out of the former Streetlevel office so that ACE (Art & Christianity Enquiry) could move in. This has freed up the north-west gallery room for use by the youth group on Sundays.

We have begun to replace the exterior lighting of the church with LED light fittings. Although these are expensive to purchase, they are much more economical to run, and will produce savings on our electricity bills in the years ahead. We have also installed LED lighting on automatic sensors in the rearranged office so as to save electricity.

We have continued to work on major redevelopment plans for the building, with the PCC considering the feasibility study produced in 2014, and ongoing efforts to establish the plans and process for a major redevelopment. We are please to have the backing in principle of the Diocese, and several potential development partners interested.

Concluding Remarks

An amazing array of people have contributed to the worship, mission and ministry of the church over the past year – too many to list by name. However, we'd like to pay tribute in particular to our staff team who continues to work tirelessly through the week to support the life of our church.

Bryn Dye – Building & Premises Manager

Ruth Cant – Children's Minister

Adelle Carney – Administrator

Steve Counsel – Worship Pastor

Chris Cummings – Cleaner

Julian Powell – Youth Minister

Jono Tyrrell – Assistant Minister

Financial Review

Risk Policy

The PCC has examined the principal areas of the church's operations and considered what major risks may arise in each of these areas. In the opinion of the PCC the church has established resources and review systems which, under normal conditions, should allow the risks identified by them to be mitigated to an acceptable level in its day to day operations.

Reserves Policy

The policy of the PCC is that the unrestricted funds not committed or invested in tangible fixed assets and fixed asset investments ('the free reserves') held by the church should reach three months normal running costs. At the year ended 31st December 2015, the free reserves had not reached this level and the PCC is striving to meet this as soon as possible. Our 2016 budget includes a sum of £5000 allocated to reserves. During 2015, we opened a separate bank account to hold unrestricted, but designated reserve funds.

Pensions Policy

St John's Church (Hoxton) participates in the Pension Builder Scheme section of the Church Workers Pension Fund (CWPF) for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and of the other participating employers.

There are three separate sections within the Pension Builder Scheme, of which St John's Hoxton participates only in the cash balance section known as Pension Builder 2014 which is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement.

Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age. There is no sub-division of assets between employers in each section of the Pension Builder Scheme. The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This means it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable.

A valuation of the scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31st December 2013. This revealed, on the ongoing assumptions used, a surplus of £0.5m. There is no requirement for deficit payments at the current time. Pension Builder 2014 will be valued in relation to the lump sum payable to members at normal pension age. There are no annual pension benefits. Pension Builder 2014 commenced in February 2014 so the first full valuation of that section will be carried out at the next CWPF valuation date, 31st December 2016.

Statement of PCC Members Responsibilities

The PCC Members are required to ensure financial statements are prepared for each financial year which give a true and fair view of the state of affairs of the PCC and of the surplus or deficit of the PCC for that period. In preparing those financial statements, the PCC Members are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in operation

The PCC Members are responsible for ensuring proper accounting records are kept which disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities Statement of Recommended Practice (FRS102) 2015 and the Church Accounting Regulations 2006. In addition, they are responsible for safeguarding the assets of the PCC and hence for taking reasonable steps to prevent and detect fraud and other irregularities.

For and on behalf of the PCC



Revd Graham Hunter – Vicar / Chair of Trustees

Date

Independent Examiner's Report to the PCC

Report to the members of the Parochial Church Council of St John the Baptist, Hoxton on accounts for the year ended 31st December 2015 as set out on the attached pages 7 to 16 of the Financial Review & Statements.

Respective responsibilities of the Parochial Church Council ("PCC") and myself as examiner

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Roderick Hayward

Fellow of the Institute of Chartered Accountants in England & Wales
15 Ernie Rd, London, SW20 0HH

13th April 2016
Date

Financial Statements – Statement of Financial Activity – 1

	Unrestricted Funds		Restricted Funds		Total Funds	
	2015	2014	2015	2014	2015	2014
Incoming resources						
Incoming resources from generated funds						
Voluntary income	102,532	83,228	31,328	41,006	133,860	124,234
Activities for generating funds	68,800	51,755	27,000	26,000	95,800	77,755
Investment income	1	3	—	—	1	3
Incoming resources from charitable activities	1,227	1,635	—	—	1,227	1,635
Other incoming resources	—	28,201	—	—	—	28,201
Total incoming resources	172,561	164,823	58,328	67,006	230,890	231,829
Resources used						
Cost of generating funds						
Cost of generating voluntary income	122	275	—	—	122	275
Charitable activities	171,099	137,546	52,934	51,940	224,034	189,487
Governance costs	—	—	—	—	—	—
Other resources used	3,380	2,000	—	—	3,380	2,000
Total resources used	174,601	139,822	52,934	51,940	227,536	191,763
Net incoming / outgoing resources before transfer	(2,040)	25,000	5,393	15,066	3,353	40,066
Transfers						
Gross transfers between funds - in	15,203	14,150	10,000	10,048	25,203	24,198
Gross transfers between funds - out	(4,803)	(14,048)	(20,400)	(10,150)	(25,203)	(24,198)
Net incoming / outgoing before other gains / losses	8,359	25,102	(5,006)		3,353	40,066
Other recognised gains / losses						
Net movement in funds	8,359	25,102	(5,006)	14,964	3,353	40,066
Reconciliation of funds						
Total funds brought forward	42,575	17,472	16,403	1,439	58,978	18,911
Total funds carried forward	50,935	42,575	11,396	16,403	62,332	58,978

Financial Statements – Statement of Financial Activity – 2

	Unrestricted Funds		Restricted Funds		Total Funds	
	2015	2014	2015	2014	2015	2014
Represented by						
Unrestricted						
General fund	40,494	25,365	—		40,494	25,365
Designated						
Free Reserves	8,026	15,210	—		8,026	15,210
Vicar's Discretionary Fund	415		—		415	—
Vicarage Maintenance	2,000	2,000	—		2,000	2,000
Restricted						
Agency collection	—		(127)		(127)	—
Holiday & Retreat Bursary Fund	—		686		686	—
Playground Redevelopment	—		—	5,168	—	5,168
Restricted (Building Projects)	—		4,710		4,710	—
Restricted (CW Salary)	—		5,000		5,000	—
Restricted - General Toilet / Breakout Rooms	—		127	10,234	127	10,234
Toilet / Breakout Rooms	—		1,000	1,000	1,000	1,000
Total funds	50,935	42,575	11,396	16,403	62,332	58,978

There may be minor discrepancies in the totals if the pence are not being shown

Financial Statements – Balance Sheet

	As at 31/12/2015	As at 31/12/2014
Fixed assets		
Main Boilers	8,600.00	10,600.00
Office Photocopier	3,600.00	—
	12,200.00	10,600.00
Current assets		
Main Church Account	33,121.01	24,963.50
Business Deposit - Restricted	6,001.12	—
Business Deposit - Reserves	10,026.12	—
CAF Cash Account	—	21,725.22
Vicar's Discretionary Fund	115.00	—
Business Credit Card	—	—
Petty Cash	20.29	100.00
Shares in SJHMC	10.00	10.00
Accounts Receivable	1,380.00	1,580.00
	50,673.54	48,378.72
Liabilities		
Agency collections	(838.63)	—
Provision for Bad Debts	1,380.00	—
Suspense account	—	—
Accounts Payable	—	—
	541.37	—
	62,332.17	58,978.72
Reserves		
Excess / (deficit) to date	3,353.45	—
Starting balances	58,978.72	58,978.72
	62,332.17	58,978.72

Represented by...		
Unrestricted	40,494.20	25,365.34
Designated	10,441.12	17,210.28
Restricted	11,396.85	16,403.10
Endowment	—	—
Total	62,332.17	58,978.72



Revd Graham Hunter – Vicar / Chair of Trustees

Date

Cerys Brunsdon - Treasurer

Date

Financial Statements – Summary of Income & Expenditure

Income

Voluntary Giving	£96,871	Planned Congregational Giving	£38,581
		Sunday Offerings	£15,762
		Gift Aid Recovered	£12,528
		Donation from SJHMC	£30,000
Grants & Special Appeals	£36,990	Grants	£28,649
		Special Appeals & Collections	£8,341
Asset-Based Income	£97,028	Traded Services	£27,000
		Premises Rentals	£68,801
		Parochial Fees	£1,227
		Total Income	£230,889

Expenditure

Common Fund	£40,000	Contribution to Diocese Mission Cost	£40,000
Grants & Donations	£12,310	PCC Giving	£5,000
		Special Appeals	£7,310
Staff Salaries	£100,406	Ministry Team	£48,193
		Operations Team	£43,050
		Associated Costs	£9,163
Resources	£71,318	Ministry Resources	£10,799
		Operational Resources	£18,067
		Insurance & Utilities	£15,169
		Building Repairs & Improvements	£26,919
		Misc Other	£364
		Total Expenditure	£224,034
		Asset Depreciation & Bad Debt Risk	£3,380
		Cost of Generating Funds	£122
		Total	£227,536

Financial Statements – Notes

1. Accounting Policies

The accounts have been prepared on an accruals basis and under the historical cost convention, and in accordance with the Charities Act 2011 and the Charities Statement Of Recommended Practice (FRS102) 2015.

2. Staff Remuneration

The total number of staff employed during 2015 was 7. The highest paid member of staff was paid a gross salary of £22,600.

	2015	2014
Gross Wages	£91,244	£60,586
Employer NI & Pension	<u>£7,113</u>	<u>£14,402</u>
	£98,357	£74,988*

* 2014 figures are shown as 'Net Wages' and 'PAYE & NI'

3. Debtors

	<i>2015</i>	<i>2014</i>
Prepayments	£0	£0
Other Debtors	<u>£1380</u>	<u>£1580</u>
	£0	£0

4. Creditors

	<i>2015</i>	<i>2014</i>
Amounts falling due beyond one year	£0	£0
Amounts falling due in less than one year	<u>£0</u>	<u>£0</u>
	£0	£0

5. Fixed Assets

PCC policy is to capitalise purchases of tangible assets with lifespan of over two years and cost of over £1,500. Assets are depreciated at variable rates according to lifespan.

	Operational Plant
<u>Cost</u>	
Brought Forward	£23,600
Additions In 2015	£3,600
<u>Depreciation</u>	
Brought Forward From 2014	£13,000
Charge In 2015	£2,000
<u>Net Book Value</u>	£11,600

6. Contingent Liabilities

There were no contingent liabilities at the end of 31st December 2015. (2014: None)

7. Additional Notes – Related Organisations

The PCC is the sole shareholder in a Trading Subsidiary – St John's Hoxton Management Company Ltd. The company Directors (appointed by the PCC) are: Revd Graham Hunter, Mr Ian Shepard and Ms Tanya Whitfield.

Revd Graham Hunter holds a number of senior governance roles in related organisations:

- Hackney Foodbank (Trustee / Director)
- Streetlevel (Chair of Trustees)
- Primary Advantage Federation (Foundation Governor)
- London Diocesan Fund (Trustee / Director).

8. Restricted Funds & Traded Services

During 2015, we benefited from funds granted by external donors for Restricted purposes. Their details are as follows:

Grant	Donor	Purpose	Total Spend	Carry-Forward
£5,000	Hackney Council	Children's Worker Salary 2016	£0	£5,000
£2,000	Community Development Fund	Sessional Youth Work Costs	£2000	£0
£8,000	Haberdashers' Company	Youth Minister Salary	£8000	£0
£7,350	LPOW Roof Repair Fund	Flat Roof Resurfacing	£2640	£4710
£1,000 (b/f)	AllChurches Trust	Toilets / Breakout Rooms	£0	£1,000
£1,108	Various Donors	Holiday & Retreat Bursary Fund	£421	£686
£5,000	SJB Primary School	School Chaplain Salary (Traded Services)	£5,000	£0
£4,000	Streetlevel	Youth Minister Salary (Traded Services)	£3560	£440
£18,000	SJHMC	Car Parking Staffing (Traded Services)	£18,000	£0
£49,350			£	£11,836

The PCC would like to express our sincere thanks to all those who have so generously contributed to the mission of the church during 2015.

9. Mission Grants

Our 2015 budget included an allocation of £5,000 to be given as mission grants to support both local and overseas charitable projects. Grants given were as follows:

Grant Recipient	Grant	Purpose / Notes
Citizens UK	£700	Support the work of Hackney Citizens
Hackney Foodbank	£600	Support the work of the Hackney Foodbank
Vicar's Discretionary Fund	£1200	For relief of the poor
LAMB	£500	Mission hospital in Bangladesh
St Monica's RC Church	£500	Gift towards ecumenical partner church
Urban Action Trust	£600	Gifts to support church growth in London
Ivy St Family Centre	£600	Support the work of Ivy St Family Centre
Evangelical Alliance	£100	Member subscription gift
United Christian Broadcasting	£200	Donation towards Word for Today books
	£5,000	

10. Special Collections

During 2015, we organised special collections and grants to particular charitable causes. These funds are raised from St John's Church voluntary giving, but are recorded as restricted due to their special purpose. Their details are as follows:

Amount Raised / Given	Collection	Grant Recipient
£1500	Charity Sales	Leprosy Mission
£262.88	Lent Appeal: Count Your Blessings	Christian Aid
£1027.70	Nepal Earthquake Appeal	Tearfund – DEC
£1619.18	Playground Redevelopment	Groundworks UK
£1711.42	Project Paddington	Tearfund – Refugee Fund
£352.02	All Saints Baptism Service	Bishop's Discretionary Fund
£837.10	Over The Air Charity Appeal	Streetlevel
Total: £7310.30		

11. Trustee Donations

As members of St John's Church, it is normal for PCC members to give voluntary financial contributions to support the mission of the church. It is believed that in 2015, these contributions amounted to £14,985