



# SASUOG 2019 Congress Exhibitor Application Form

www.sasuog2019.com

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Please complete & submit this form to the congress office E-mail: christitruter@me.com

Name badges: Submit representatives names for name badges by 8 October 2019

Date:

## Company details (Required for official quotations and invoicing)

Company name		VAT No	
Address			
Country		Post code	
Telephone (w)		Fax	
E-mail (w)			
Contact: Surname		Title	
First name		Initials	
Mobile		Designation	

Exhibition Floor Space Cost per m <sup>2</sup> (VAT incl) Included: 1x Exhibitor badge per 9m <sup>2</sup> or per table	*SPECIAL Discounted Early Bird Book by 24 Oct 2018	**Early Bird 25 Oct 2018 to 24 April 2019	Standard fees 25 April 2019 to 05 Sep 2019	Late fees apply from 06 Sep 2019	Amount (VAT incl)	m <sup>2</sup>	Total (ZAR)
<b>Standard space</b> (minimum size 9m <sup>2</sup> - 3m x 3m)	R3,900 per m <sup>2</sup>	R4,300 per m <sup>2</sup>	R4,500 per m <sup>2</sup>	R5,100 per m <sup>2</sup>			
<b>Corner stand</b> (minimum size 9m <sup>2</sup> - 3m x 3m) 1x side open   near food serving station	R4,000 per m <sup>2</sup>	R4,400 per m <sup>2</sup>	R4,600 per m <sup>2</sup>	R5,200 per m <sup>2</sup>			
<b>Corner stand</b> (minimum size 12m <sup>2</sup> - 3m x 4m) 1x side open   near food serving station	R4,050 per m <sup>2</sup>	R4,450 per m <sup>2</sup>	R4,650 per m <sup>2</sup>	R5,250 per m <sup>2</sup>			
<b>Island stand</b> (Free build) 4x sides open   opposite food serving station	R4,100 per m <sup>2</sup>	R4,500 per m <sup>2</sup>	R4,700 per m <sup>2</sup>	R5,300 per m <sup>2</sup>			
<b>Table top exhibition</b> Location: Ballroom foyer area Included: Trestle table, 2x chairs	R19,100 p table	R19,100 p table	R21,900 p table	R24,800 p table			
<b>NGO Table top exhibition</b> Location: Ballroom foyer area Included: Trestle table, 2x chairs	R2,800 p table	R2,900 p table	R3,000 p table	R3,100 p table			
Exhibitor Badge Registration Included: VAT, Welcome event Submit list for name badge by 08 October 2019	*SPECIAL Discounted Early Bird Book by 24 Oct 2018	**Early Bird 25 Oct 2018 to 24 April 2019	Standard fees 25 April 2019 to 07 Oct 2019	Late fees apply from 08 Oct 2019	Amount (VAT incl)	m <sup>2</sup>	Total (ZAR)
Exhibitor: Additional representatives	R3,500 pp	R3,700 pp	R4,100 pp	R4,700 pp			
NGO: Additional representatives	R2,800 pp	R2,900 pp	R3,000 pp	R3,100 pp			
Additional Welcome event tickets	R400 pp	R400 pp	R400 pp	R500 pp			
Gala dinner tickets	R600 pp	R600 pp	R600 pp	R700 pp			
					<b>Total Payable (ZAR)</b>		

Stand location preferences (Refer to exhibition layout)	1st choice	2nd choice	3rd Choice	

Special Request / Notes:

### Terms & Conditions apply

- An invoice for a the full amount will be processed. A deposit payment will be required in order to secure the stand booking:
  - \* SPECIAL Discounted Early Bird fees apply to bookings received by 24 Oct 2018. 20% deposit payment will be required within 7 days from invoice date and a further 30% before 24 April 2019.
  - \*\* Early Bird fees: 50% deposit payment will be required within 30 days from invoice date but no later than 24 April 2019 in order to secure the stand booking.
- Payments must be made by electronic bank transfer. Funds transfer charges and currency exchange costs must be paid by the exhibitor / sponsor.
- Exhibitions must be paid in full by 5 September. The reservation of the exhibition space will be official only upon receipt of the full amount. In the event that full payment has not been received by 5 September 2019 the Organisers reserve the right to remove said participation.
- Cancellations: Fees will apply
- By submitting this form we accept that you have read, understood and agreed to the SASUOG 2019 congress terms and conditions. The **Sponsorship and Exhibition Manual** is available by E-mail request or on the website www.sasuog2019.com and contains General Information, Terms, Conditions, and other Guidelines. It is the responsibility of the exhibitors to acquaint themselves with its contents as it will become a binding contractual agreement between SASUOG and the Participant, Sponsor or Exhibitor as soon as an application or registration form has been submitted.
- Please note that No activities may be organised in parallel to the scientific sessions or social events without the Committee's approval

I, the undersigned, am duly authorized and accept the Terms and Conditions.

Name			
Date		Signed	